

## SCHOOL RULES

- a. School hours are from 8.50a.m. to 3.20 p.m. Students should reach the class on time. Late arrival will be recorded in the diary. If a student gets three late marks, special sanction from the Principal is needed to enter the class.
  - b. Students should bring diary to the school daily and make all entries up-to-date.
  - c. Students should bring text books and note books required for the classes.
  - d. Self-discipline is the forte of the school.
  - e. Students should maintain cleanliness and hygiene within the school campus. Littering is strictly prohibited.
  - f. Students should observe polite civil behaviour. Ragging, screaming or use of unparliamentary language is forbidden.
  - g. ILAHIA constitutes a family of students from various communities, religious and linguistic groups. The medium of instruction and communication is English in the school campus.
  - h. The school is not responsible for any loss of students belongings in the premises.
  - i. Under no pretext should a student miss any teaching/gamey activity period.
  - j. Changing classrooms between periods should be done in silence and in an orderly manner. Students are expected to move quietly, in a single line without causing any disturbance to other classes.
  - k. Students should not leave the premises during the school working hours.
- 1 Books, news papers, periodicals etc., other than school books may not be brought to the school.
- m. Students are strictly prohibited from bringing mobile phone to the school. If found guilty, the school has the right to seize the items and keep it in the custody of the school till the end of current academic year (March).

n. Chewing gum, tobacco products or any other harmful products must not be brought to the school or consumed.

o. Loitering/bunking during class time will be viewed very seriously.

p. Maintain cleanlines in the toilets. Writing on the walls is strictly punishable.

q. Flush the toilet after the use.

r. Students are expected to be courteous in conversations and behaviour at all times. Inattentiveness, indifference towards instructions, discourtesy towards any member of the teaching or non-teaching staff, or any act which, offends others or affects the discipline of the school will be viewed seriously

S. Habitual negligence in school work, dishonesty in words or actions, insubordination or such other acts of misconduct will invite serious disciplinary action and in extreme cases, offenders may be expelled from the school.

t. It is compulsory to attend moral classes arranged under the guidance and supervision of a spiritual head or a teacher qualified in Psychology.

u. Children who have behavioral problems or learning difficulties shall be sent to the school counselor.

V. Exchange of gifts, transaction of money and running errands for others is punishable.

w. Any damage done to School property will attract severe punishment and entire cost of repairs / replacement will be collected from the student.

x. Library books should be returned on the date of return itself. If not, a fine of Rs. 10.00 per day will be collected. Books should be handled with care. In case of irreparable damage or loss of books, double the amount of the actual cost of the book will be recovered from the student

